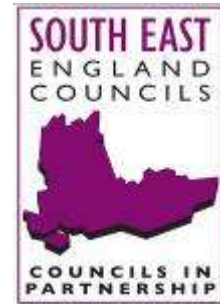


**SOUTH EAST ENGLAND COUNCILS
EXECUTIVE COMMITTEE MEETING**



Date: 11 September 2012
 Subject: Future meeting dates
 Report of: Heather Bolton, SEEC Director

Recommendations:

SEEC Executive members note the revised meeting schedule and diary dates for 2012 and 2013.

1. Background

- 1.1 At July's Executive committee members discussed the SEEC meeting schedule and agreed to trial a reduced meeting programme for 2013 and the remainder of 2012.
- 1.2 As a first step, members agreed to cancel the SEEC Executive scheduled for 11 December 2012. The programme for 2013 will now comprise 2 All-member meetings (previously 3) and 3 Executive committee meetings (previously 4). Members were keen that SEEC should also continue to arrange additional, occasional workshops on specific topics of interest. These workshops will be organised jointly with SESL wherever possible.
- 1.3 All-member meeting dates will continue to be shared dates with SESL and District Leaders. This will help ensure effective use of leaders' time and reflect the agreement on closer working between SEEC and SESL.

2. Meeting dates 2012 and 2013

2.1 The following dates have now been agreed for SEEC meetings:

- 11 December 2012 SEEC Executive Committee **CANCELLED**
- 18 December 2012 Demographic time-bomb workshop
- 7 February 2013 **SEEC All-member meeting(1)
plus SESL & District Leaders** CONFIRMED
- 27 March 2013 **SEEC Executive Committee(1) AM** CONFIRMED
- 27 March 2013 Infrastructure workshop PM
- 11 July 2013 **SEEC AGM & All-member meeting(2)
plus SESL & District Leaders** CONFIRMED
- 12 September 2013 **SEEC Executive Committee(2)** CONFIRMED
- 21 November 2013 **SEEC Executive Committee(3)** CONFIRMED