

**SOUTH EAST ENGLAND COUNCILS
ANNUAL GENERAL MEETING & ALL-MEMBER MEETING**

Date: 21 June 2012

Subject: **SEEC Elections and Appointments 2012-13
& Nominations to Outside Bodies**

Report of: Cllr Paul Watkins, SEEC Secretary & Treasurer



Recommendations:

- i) Members elect SEEC's Chairman for 2012-13, selecting a candidate from the nominations previously submitted.
- ii) Members put forward nominations for SEEC Executive Committee and group appointments to myself by **1pm at the latest on 21 June 2012.**
- iii) Consider whether the current remit of three ex-officio roles on the Executive Committee should be updated.

1. Introduction

- 1.1 SEEC's AGM is the opportunity for members to elect SEEC office holders for the period June 2012 to June 2013 and select nominees to represent the interests of South East authorities on a number of outside bodies.
- 1.2 Nominations for the SEEC Chairman post were requested by **18 June** for circulation to members in advance of the AGM. Nominations for all other posts, including the Executive Committee, should be submitted to myself, Cllr Paul Watkins **by 1pm on 21 June at the latest.**
- 1.3 To facilitate the nomination process, templates for completion will be provided for group meetings on 21 June.

2. Elections

- 2.1 Elections will be held at SEEC's AGM on 21 June 2012 for the following three most senior office holders:
 - i) **Chairman** of SEEC
 - ii) **Deputy Chairman** of SEEC
 - iii) **Secretary/Treasurer** of SEEC.
- 2.2 Elections will also be held to fill three ex-officio roles on the Executive Committee. In 2011-12 these posts were:
 - i) Transport Convenor
 - ii) Housing, planning & sustainability spokesman
 - iii) Economy & skills spokesman.

When considering nominations for these ex-officio posts, group meetings are asked to consider whether the current remit of the roles should be updated to reflect SEEC priority work areas for 2012-13. For example would it be relevant to formally identify infrastructure within one of the roles?
- 2.3 If there are two or more nominees for an elected post put forward to the main public meeting of SEEC, a ballot will be held. Members can choose to vote by a show of hands or to have a paper ballot using single transferable votes in line with the SEEC constitution.

3. Group appointments

- 3.1 Each party holding more than 5% of council seats in the South East is entitled to appoint a vice chairman and members of the SEEC Executive.

- 3.2 For 2012-13 the Liberal Democrat and Labour groups will be asked to appoint **vice chairmen**. The vice chairmen will act as group leaders and automatically gain one of their group's seats on the Executive.
- 3.3 The 19 seats on the **Executive committee** are allocated according to each party's vote share in local elections. Allocations for 2012-13 are:
- Conservative 13 seats (including the chairman)
 - Liberal Democrats 4 seats (including the vice chairman)
 - Labour 2 seats (including the vice chairman).
- 3.4 Appointments to the Executive should aim to follow the proportions set out in the constitution as closely as possible. This allows for 7 county members, 8 district members and 4 unitary members. In addition ex-officio seats on the Executive will be offered to the following if they are not otherwise elected to the Executive:
- Up to three spokesmen on specific topics (see para 2.2)
 - The Chairman & Deputy Chairman of the South East Districts' group
 - The Chairman of South East Strategic Leaders (SESL).
- 3.5 If members wish to extend the life of SEEC's Europe task and finish group, or wish to form a new task & finish group, nominations may be required for these posts. Each **task and finish group** comprises 12 members: 8 Conservative, 3 Lib-Dem and 1 Labour.

4. Nominations to outside bodies

4.1 SEEC has received requests to appoint members to serve on the following:

Organisation	Nature of request
LGA Executive Committee	1 SEEC representative to attend monthly meetings
LGA Transport Futures Group	1 representative to attend quarterly meetings

4.2 Nominations made in previous years that are not yet due for review:

Organisation	Nature of request	Name	Local authority
Committee of the Regions	6 South East representatives	Cllr Paula Baker Cllr Robert Bliss Cllr Linda Gillham Cllr Gordon Keymer Cllr David Shakespeare Cllr Cec Tallack	Basingstoke & Deane BC Shepway DC Runnymede BC Tandridge DC Buckinghamshire CC Milton Keynes Council
LGA Inland Flood Risk Management Group	2 South East nominations	Cllr Peter Gardiner Cllr Geoffrey Woodger	Lewes DC Runnymede BC
ERDF Local Management Committee	3 South East representatives	Cllr Helyn Clack Cllr Alex King Cllr Paul Watkins	Surrey CC Kent CC Dover DC
South East Strategic Partnership for Migration	1 representative	Cllr Paul Watkins	Dover DC
South Central Ambulance Service Foundation Trust	3 representatives	Cllr Mary Ballin Cllr Keith House Cllr Simon Hoare	Bracknell Forest BC Eastleigh BC West Oxfordshire DC