

**SOUTH EAST ENGLAND COUNCILS
ANNUAL GENERAL MEETING & ALL-MEMBER MEETING**

Date: 13 July 2011

Subject: **SEEC Elections and Appointments 2011-12
& Nominations to Outside Bodies**

Report of: Cllr Paul Watkins, SEEC Secretary & Treasurer



Recommendation:

- i) Members are invited to put forward nominations and group appointments for SEEC. Nominations for all elected posts should be made to myself by 13 July 2011.
- ii) Consider whether the current definition and remit of three ex-officio roles on the Executive Committee should be updated.

1. Introduction

- 1.1 SEEC's AGM is the opportunity for members to elect SEEC office holders for the period July 2011 to June 2012 and appoint nominees to represent the interests of South East councils on a number of outside bodies.
- 1.2 Nominees for all elected posts should be submitted to myself, Cllr Paul Watkins, as SEEC Secretary by 10.30am on 13 July at the latest.
- 1.3 To facilitate the nomination process, templates for completion will be provided for group meetings on 13 July.

2. Elections

- 2.1 Elections will be held at SEEC's AGM on 13 July 2011 for the following three most senior officeholders:
 - i) **Chairman** of SEEC
 - ii) **Deputy Chairman** of SEEC
 - iii) **Secretary/Treasurer** of SEEC.
- 2.2 Elections will also be held to fill three ex-officio roles on the Executive Committee. In 2010-11 these posts were filled by three spokesmen on:
 - i) Transport & infrastructure
 - ii) Housing, planning & sustainability
 - iii) Economy & skills.

On 7 June 2011 the Executive Committee agreed to replace the transport spokesman's role with a more proactive Transport Convenor. When considering nominations for the ex-officio roles, group meetings are asked to consider whether the current remit of the other two ex-officio roles also should be updated.
- 2.3 If there are two or more nominees for an elected post, a ballot will be held. Members can choose to vote by a show of hands or to have a paper ballot using single transferable votes in line with the SEEC constitution.

3. Group appointments

- 3.1 Each party holding more than 5% of council seats in the South East is entitled to appoint a vice chairman and members of the SEEC Executive.

- 3.2 For 2011-12 the Liberal Democrat and Labour groups will be asked to appoint **vice chairmen**. The vice chairmen will act as group leaders and automatically gain one of their group's seats on the Executive.
- 3.3 The 19 seats on the **Executive committee** are allocated according to each party's vote share in local elections. This year's allocations are:
- Conservative 13 seats (including the chairman)
 - Liberal Democrats 4 seats (including the vice chairman)
 - Labour 2 seats (including the vice chairman).
- 3.4 Appointments to the Executive should aim to follow the proportions set out in the constitution as closely as possible. This allows for 7 county members, 8 district members and 4 unitary members. In addition there are also three ex-officio roles to fill on the Executive Committee covering specific topics.
- 3.5 If members wish to extend the life of SEEC's two task and finish groups, nominations may be required to fill gaps where previous members are unable to continue with their commitment. Each **task and finish group** comprises 12 members: 8 Conservative, 3 Lib-Dem and 1 Labour.

4. Nominations to outside bodies

4.1 SEEC has received requests to appoint members to serve on the following:

Organisation	Nature of request
LGA Executive Committee	1 SEEC representative to attend monthly meetings
South Central Ambulance Service Foundation Trust	3 representatives for 3 year appointment to Council of Governors. (NB not overview/ scrutiny members). Must be from: Hampshire, Portsmouth, Southampton, Slough, Windsor & Maidenhead, Bracknell Forest, Wokingham, Reading, West Berkshire, Oxfordshire, Buckinghamshire, Milton Keynes.
ERDF Local Management Committee	2 local authority representatives to supplement 2 existing councillors (see below). Nominations need to ensure a geographic spread and political balance.
LGA Transport Futures Group	1 SEEC representative to attend meetings on strategic transport issues.

4.2 Nominations made in previous years that are not yet due for review:

Organisation	Nature of request	Name	Local authority
Committee of the Regions	6 South East representatives	Cllr Paula Baker Cllr Robert Bliss Cllr Linda Gillham Cllr Gordon Keymer Cllr David Shakespeare Cllr Cec Tallack	Basingstoke & Deane BC Shepway DC Runnymede BC Tandridge DC Buckinghamshire CC Milton Keynes Council
LGA Inland Flood Risk Management Group	2 South East nominations	Cllr Peter Gardiner Cllr Geoffrey Woodger	Lewes DC Runnymede BC
ERDF Local Management Committee	Deputy Chairman and 1 other existing nominee	Cllr Helyn Clack Cllr Alex King	Surrey CC Kent CC
South East Strategic Partnership for Migration	1 representative	Cllr Paul Watkins	Dover DC