

**SOUTH EAST ENGLAND COUNCILS
ANNUAL GENERAL MEETING & ALL-MEMBER MEETING**



Date: 30 June 2016

Subject: **SEEC Elections and Appointments 2016-17
& Nominations to Outside Bodies**

Report of: Heather Bolton, SEEC Director

Recommendations:

- i) Members are invited to make nominations for the posts of Chairman, Deputy Chairman & Secretary/Treasurer
- ii) Members are asked to make group appointments for Vice Chairmen, Executive Committee members and consider whether any additional posts are required
- iii) Members make all nominations to group leaders **by 1pm on 30 June 2016.**

1. Introduction

- 1.1 SEEC's AGM is the opportunity for members to elect SEEC office holders for the period June 2016 to June 2017 and select nominees to represent the interests of South East authorities on outside bodies.
- 1.2 Nominations for SEEC Chairman, Deputy Chairman, Secretary/Treasurer and members of the Executive Committee should be put forward to political group meetings on 30 June 2016.
- 1.3 To facilitate the nomination process, templates for completion will be provided for political group meetings on 30 June.

2. Elections

- 2.1 Elections will be held at SEEC's AGM on 30 June 2016 for the following three most senior office holders:
 - i) **Chairman** of SEEC
 - ii) **Deputy Chairman** of SEEC
 - iii) **Secretary/Treasurer** of SEEC.
- 2.2 If there are two or more nominees for an elected post put forward to the main public meeting of SEEC, a ballot will be held. Members can choose to vote by a show of hands or to have a paper ballot using single transferable votes in line with the SEEC constitution.

3. Group appointments

- 3.1 Once the Chairman is elected, each remaining party or group holding more than 5% of council seats in the South East is entitled to appoint a Vice Chairman and members of the SEEC Executive. SEEC's Chairman and Vice Chairmen will act as group leaders and automatically gain one of their group's seats on the Executive.
- 3.2 The 19 seats on the **Executive committee** are allocated according to each party's vote share in local elections. Allocations for 2016-17 are:
 - Conservative **12 seats** (including the chairman)
 - Labour **3 seats** (including the vice chairman)
 - Liberal Democrats **2 seats** (including the vice chairman)
 - *To be confirmed* **2 seats** Available to a potential formal alliance of two or more smaller parties who together hold more than 5% of South East councillor seats (see agenda item S2).
- 3.3 Appointments to the Executive should aim to follow the proportions set out in the constitution as closely as possible. This allows for 7 county members, 8 district members and 4 unitary members. In addition ex-officio seats on the Executive may be offered to the following if they are not otherwise elected to the Executive. Normally this is on condition that their council is in SEEC membership.
 - The Chairman & Deputy Chairman of the South East Districts' group
 - The Chairman of South East Strategic Leaders (SESL).

3.4 There is also potential to add up to three specific additional ex-officio roles if required – for example spokesmen on specific topics.

4. Nominations to outside bodies

4.1 SEEC has received requests to appoint members to serve on the following:

Organisation	Nature of request
LGA Executive Committee	1 SEEC representative to attend six-weekly meetings (normally the SEEC Chairman)
Wider South East Political Steering Group	1 vacancy to fill for a SEEC representative to attend 3-4 meetings a year with London Mayor's office, London Councils and East of England on shared interests around infrastructure and housing. The nominee will joint 4 existing SEEC nominees (see below)

4.2 Nominations made in previous years that are not yet due for review:

Organisation	Nature of request	Name	Local authority
Wider South East Political Steering Group	5 representatives (NB currently 1 vacancy – see above)	Cllr Nicolas Heslop (Con) Cllr Tony Page (Lab) Cllr Peter Martin (Con) Cllr Carole Paternoster (Con)	Tonbridge & Malling BC Reading BC Surrey CC Aylesbury Vale DC
South East Strategic Partnership for Migration	1 representative	Cllr Paul Watkins (Con)	Dover DC
South Central Ambulance Service Foundation Trust	3 representatives	Cllr David Burbage (Con) Cllr Keith House (L-D) Cllr Jan Warwick (Con)	Royal Borough of Windsor & Maidenhead Eastleigh BC Winchester City Council