

**SESPM Executive Terms of Reference
2018-20**

Purpose

To oversee the work of the South East Strategic Partnership for Migration through a forum of senior influential people and organisations in the South East to:

1. To contribute to the annual business plan and agree to annual work plan.
2. To consider national policy developments and their implications for the South East of England – including appropriate liaison with, and representation on, national groups supported by Home Office and the local authorities, public service providers and cross sector partners,
3. To agree the overall governance of the partnership
4. To provide a strategic overview of the effects of migration on the South East
5. To assist the partnership to fulfil the terms of the enabling grant agreement including :
 - Facilitate collaboration between the Home Office, local government and non-governmental organisations and, regional and local stakeholders to develop a strategic approach to promote awareness of all aspects of migration and integration in the South East
 - Facilitate strategic region-wide discussion on migration issues among partners.
 - Undertake agreed projects and research to support the strategic aims of the partnership
 - Monitor migration impacts and trends, and raise awareness of issues, risks and opportunities within the South East area to inform policy.
 - Contribute to the development and implementation of local and national migration policy.
 - Work with local delivery partners to design and oversee delivery of appropriate migrant services in the South East
 - Engage and communicate with national, regional and local stakeholders.
 - Acts as a conduit for two-way information between Home Office, other government departments and regional partners.

Membership

The Board brings together the nominees of the South East sub regional strategic migration groups together with the Home Office.

Substitutes are permitted; members may authorise a substitute of equal rank or grading who will be empowered to the same level.

The Board will be chaired by an elected member, who will report through South East England Councils' membership structure.

Others may attend as dictated by the agenda.

Meetings

The Board will meet three to four times per year.

Meetings will be themed as agreed by the board and to reflect the agenda and priorities of the Home Office and the Local Government Association Migration Task Group and local impacts as identified by the sub regional strategic migration groups.